You have been asked to complete the following product.

The product will pull agenda items from an external Database and display the details on the device.

The agenda tracker will show the agenda items, the person associated with the item and start a timer for each time allocated.

The agenda items may have the following information :

Agenda item name

Agenda item description

Agenda item contact

Agenda item time allocated

Agenda item notes

Agenda item actual time taken

On the app the only editable field will be the notes field, the others will be displayed only.

The walkthrough….

Agenda items are entered into the database.

When I log in I can see the agenda items on my phone, I can see the name, description, contact, time allocated and also see an area where the user can enter in notes.

When I click on a button to start the meeting the first agenda item starts the timer, if the item is set to 10 mins, then at 9 mins 30 seconds a short alarm will be sounded to notify the users that they need to close off this item in 30 seconds.

At 10 mins the alarm is sounded again and the button is required to be pressed to move on to the next item. When this button is clicked the ACTUAL time stamp is taken and sent back to the database to be recorded against that agenda item along with the notes entered during that section.

The next section starts and moves on.

If there is only a set time limit, example 1 hour, then once the time has passed irrelevant of where the meeting is at, an alarm is sounded and the user needs to manually extend this.

The agenda user interface needs to showcase the information and allow enough space to enter in notes.